



**Health Careers and Career Resource Department
COVID-19 Site-Specific
Prevention Plan
(SSPP)**

Site: Health Careers and Career Resource Department

Address: 2727 F Street
Bakersfield, CA 93301

This COVID-19 Site-Specific Prevention Plan (SSPP) reflects the most recent CDPH Consolidated schools guidance released on January 14, 2021 and was most recently updated on:

April 15th, 2021

The person responsible for implementing this plan is the COVID Site Point of Contact/Administrator:

Jim Keene, Assistant Principal
jim_keene@kernhigh.org
(661) 322-7492

This single point of contact is identified as the person to direct questions or concerns around health and safety practices, protocols, protective equipment, or potential exposure.

Introduction

The purpose of this COVID-19 SSPP is to provide each school site and office in the Kern High School District with clear guidance for reopening tailored to each setting, including adequate consideration of instructional programs and the needs of students, staff, and families. This plan is subject to regular updates and is based on the guidelines from the Center for Disease Control (CDC), California Department of Public Health (CDPH), California Department of Education (CDE), and Kern County Public Health (KCPH). As the COVID-19 public health crisis continues to evolve and Public Health Orders and/or guidance issued at the national, state, or local level is released, this SSPP will be modified to include new and/or updated requirements. To assist with communicating health and safety measures implemented at this site to reduce the spread of COVID-19, the plan will be shared with all staff and will be available to stakeholders including posted on the front page of the school's website.

State of California Guidance

Revised April 15th, 2021

This plan includes the latest guidance from the California Department of Public Health (CDPH) **COVID-19 and Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-2021 School Year (January 14, 2021):**

https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Consolidated_Schools_Guidance.pdf

CDPH Guidance Related to Stable Groups (Updated September 4, 2020)

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/small-groups-child-youth.aspx>

CDPH Outdoor and Indoor Youth and Recreational Adult Sports Guidance (Updated February 19, 2021):

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/outdoor-indoor-recreational-sports.aspx>

Additional information from the State of California and the CDPH is available at the **State of California Safe Schools For All Hub:**

<https://schools.covid19.ca.gov/>

Local Public Health Conditions

State assigned tier and status of activities in Kern County:

<https://covid19.ca.gov/safer-economy/>

Kern County Public Health (KCPH) Dashboard:

<https://kernpublichealth.com/2019-novel-coronavirus/>

District COVID Safety Plan (CSP)

The COVID-19 Safety Plan (CSP) consists of two parts:

1. Cal/OSHA COVID-19 Prevention Program (CPP); and
2. CDPH COVID-19 School Guidance Checklist.

These are available on the District's website at :

<https://www.kernhigh.org/apps/pages/COVIDSafetyPlan>

Compliance/Risk Assessment/Site Walkthroughs

- The Site COVID Response Coordinator/Administrator performs regular risk assessment walkthroughs of the site to ensure the items in the SSPP and all COVID health and safety protocols are consistently implemented and followed.
- Any violation of safety protocols or deficiencies in the implementation of the SSPP will be documented, addressed, and corrective action taken.
- The SSPP will be updated as needed to prevent any work related factors contributing to the risk of infection.
- Students, staff, and visitors are encouraged to report safety concerns or violations.
- A copy of the District's Injury and Illness Plan (IIPP) is available on site.
- Any external group approved to use these facilities must also follow this guidance.

Face Coverings, Personal Protective Equipment (PPE) and Supplies

- [Here are face coverings, face shields, and goggles available in the District warehouse](#)

- The District maintains a [PPE Catalog](#) of items kept in stock at the District warehouse. Site administrators and supervisors use this catalog to obtain PPE and supplies for their site.
 - Staff and teachers can contact the Site COVID Response Coordinator to obtain any necessary face covering, PPE, or supplies.
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This plan is organized by the [CDC Considerations for Schools](#) which offers mitigation strategies to protect students, teachers and staff. The sections of this plan include:

- 1. Promoting behaviors that reduce the spread of COVID-19**
- 2. Maintaining healthy environments**
- 3. Maintaining healthy operations**
- 4. Preparing for when someone gets sick**

1. Promoting behaviors that reduce the spread of COVID-19

Individual Control Measures and Screenings

- Students and staff who are sick or exhibiting symptoms of COVID-19 are directed to stay home and follow CDPH and CDC guidelines for when they can return.
- The guidelines are summarized in the [KHSD Return to Work Flow Chart](#)
- Students and staff will complete a health [self-screening](#) prior to reporting to their school or worksite.
- Students, staff, and visitors are screened upon arrival at the site including a temperature check with a no-touch thermometer using the [KHSD Health Screening Protocols](#).
- Students and staff will be reminded to follow [CDC Guidance on How to Protect Yourself & Others](#) including:
 - Washing hands often
 - If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
 - Avoid touching your eyes, nose, and mouth with unwashed hands.
 - Avoid Close Contact: Put 6 feet of distance between yourself and people who don't live in your household.
 - Cover your mouth and nose with a mask when around others
 - Cover coughs and sneezes
 - Monitor your health daily
- Plexiglass wellness shields are installed where staff interact with the public or where one-to-one interaction takes place. These areas include but are not limited to:
 - Reception desks, secretary desks/counters, counselor offices, special ed classrooms, related service providers or intervention staff desks.

Staff/ Student and Visitor Screening Process

While student cohorts are on campus, there are three screening locations. During a “pause” on in-person instruction, there is one screening location: the front administration office.

- While student Stable Groups are on campus, there is one screening location at the main entrance.

- Staff will practice social distancing using the feet decals while waiting for a temperature check.
- All students and community visitors who enter a school site will be screened following the same process as staff.
- Our students and visitors are reminded via all-call that they must wear a mask while coming to campus. If a student or visitor does not have a mask, one will be provided to them.
- Our students and visitors will practice social distancing using the feet decals while waiting for a temperature check.
- The screener will ask the visitor the three questions on the “KHSD Self-Screening Tool.” If they answered **YES** to any of the questions, the visitor will be sent home. If they answered **NO** to all of the questions, the screener will take the staff visitor’s temperature using a non-contact thermometer.
- If the visitor has a temperature greater than or equal to 100.4, they may wait 5-10 minutes and take another temperature. If the second reading is greater than 100.4, the visitor will not be allowed to access campus.
- All visitors are directed to use shielded counters when interacting with staff.
- A campus supervisor will be available to screen during our hours of operation. If a security officer is unavailable, our supervising administrator will take over those responsibilities.

Promote Healthy Hygiene Practices

- The school will remind students and staff to:
 - Use a tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow
 - Wash their hands frequently throughout the day, including before and after eating; after coughing or sneezing; after classes where they handle shared items, such as outside recreation, art, or shop; and before and after using the restroom.
 - Wash their hands for 20 seconds with soap, rubbing thoroughly after application.
 - Use hand sanitizer with at least 60% alcohol when hand washing is not practicable. (Ethyl alcohol-based hand sanitizers are preferred.)
- Tissues are available in every classroom
- Hand sanitizer pumps are placed at each teacher desk and each staff workstation.
- Touch free hand sanitizer dispensers are in common areas such as the main entrance and cafeteria serving lines.
- Wall mounted hand sanitizer dispensers are in each classroom and other areas as needed.

Face Coverings

- Employees are provided with all required protective equipment (i.e. face coverings) and the employer ensures this equipment is worn properly at all times.
- The District will provide (3-ply) cloth masks to each student and employee. Disposable (3-ply) masks will also be available.
- Masks should be worn and washed using [CDC guidelines](#) including covering the mouth and nose.

- Students, staff, and visitors are required to wear a face covering per [CDPH Guidance](#); This includes when:
 - Inside of, or in line to enter, any indoor public space;
 - Working in any space visited by members of the public, regardless of whether anyone from the public is present at the time;
 - Working in or walking through common areas, such as hallways, stairways, elevators, and parking facilities.
- The CDPH recommends that staff who come into routine contact with others use 3-ply surgical masks.
- These face covering guidelines do not substitute for existing guidance about physical distancing, hand washing, and staying home when sick.
- Face shields, while not a substitute for a mask, are available for all staff who would like to add this layer of protection to the mask they are wearing.
- Face shields, with a cloth drape, are available for staff and students who meet one of the [CDPH exemptions](#) for wearing a face cover. Staff with an exemption will provide a doctor's note to their supervisor.
- In limited situations where a face covering cannot be used for pedagogical or developmental reasons (i.e. communicating with students with special needs) a face shield with a drape can be used as long as the wearer maintains physical distancing from others, to the extent practicable.
- Students, visitors, and contractors are required to wear a face covering while on campus.
- In order to comply with this guidance schools must exclude students from campus who are not exempt from wearing a face covering under CDPH guidelines and refuse to wear one provided by the school.

Stable Groups

Stable groups provide a key mitigation layer in schools. A stable group is a group with fixed membership that stays together without mixing with any other groups for any activities. Guidance from other agencies, including the federal Centers for Disease Control and Prevention (CDC), sometimes refers to them as “Stable Groups” or “pods.”

Implementing stable groups of students and staff reduces the numbers of exposed individuals if COVID-19 is introduced into the group, decreases opportunities for exposure to or transmission of the virus; facilitates more efficient contact tracing in the event of a positive case; and allows for targeted testing and quarantine of a small group instead of potential schoolwide closures in the event of a positive case or cluster of cases.

Strategies for departmentalized classes include rotating staff, block schedules, reconfigured bell schedules/passing periods, hybrid instruction, part in-person/part virtual, distance learning labs, virtual electives, certain teachers (who move in and out of stable groups) maintain longer distance from students (e.g. 12 feet.)

Phased Reopening in Stable Groups

- Staff will use the Small Group Planning Template to identify specific details for each phase for opening small groups.

Measures to Maintain Physical Distancing

- During arrival and departure:
 - We use an active screening process for staff and students that starts the day with physical distancing requirements.
 - We utilize floor decals and signage to reinforce the need for physical distancing at the entrances to buildings and in classrooms.
 - Minimize contact at school between students, staff, families, and community at the beginning and end of the school day. Prioritize minimizing contact between adults at all times.
 - Stagger arrival and drop off-times and locations as practicable
 - Designate routes for entry and exit, using as many entrances as feasible while implementing health screening for students and staff upon arrival.
- In classroom spaces:
 - At least 3 ft between each desk
 - Maximize space between seating and desks. Distance teacher and other staff desks at least 6 feet away from student and other staff desks. Maintaining a minimum of 3 feet between student chairs is strongly recommended. A range of physical distancing recommendations have been made nationally and internationally, from 3 feet to 6 feet. Considerations for schools implementing a shorter physical distancing policy between students: focus on high mask adherence—if there are doubts about mask adherence, consider more robust physical distancing practices; consider enhancing other mitigation layers, such as stable groups or ventilation; maintain 6 feet of distancing as much as possible during times when students or staff are not masked (e.g., due to eating or drinking).
 - Classrooms will be cleared of any furnishings or clutter that hinder physical distancing.
 - Keep the same students and teacher or staff with each group of students, to the greatest extent possible.
 - Minimize movement of students and teachers or staff as much as practicable.
 - Minimize mixing among Stable Groups.
- In non-classroom spaces:
 - Tape and decals are placed on the ground to remind and visually show 6 foot distancing or one way traffic flow.
 - Staggered classroom release will be implemented where needed.
 - Furniture and chairs are removed to allow adequate physical distancing.
 - The number of visitors allowed inside the lobby or front entrance at any one time is limited.
 - Additional break areas are provided so staff can successfully follow physical distancing protocols.
 - Workspaces are placed at least 6 feet apart.

Signage and Training

- Mandated training will be provided to all staff, students, and families on COVID-19 symptoms and protection measures. Training materials are [here](#).
 - All staff completed the Keenan Safe Schools Coronavirus Awareness course
 - All staff completed the Keenan Safe Schools IPM/Use of Antimicrobial Disinfectant course
 - All staff were provided the [KHSD COVID-19 Awareness Tri-Fold](#)
 - Students and staff are regularly reminded of the importance of not coming to school/work if they have COVID-19 symptoms, live with someone with probable or confirmed COVID-19, or have been in close contact with someone with COVID-19.
 - [Signage](#) and floor decals are displayed reminding employees of wellness protocols including hand washing, [properly wearing a face covering](#), and physical distancing.
 - CDC posters on [Stop the Spread of Germs](#), [Symptoms of COVID-19](#), [Hand Washing](#); and [How to Safely Wear and Take Off a Mask](#) are placed throughout the campus.
 - Breakrooms, meeting rooms, and restrooms display signage with reduced occupancy limits as needed to maintain adequate physical distancing and limited occupancy.
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2. Maintaining Healthy Environments

Intensified Cleaning and Disinfecting

- Disinfectant wipes will be available in each classroom and at each work area for staff use. If more disinfectant wipes are needed, staff can contact the plant supervisor or office supervisor.
- All disinfectant wipes used by staff and disinfectant solutions used by custodians are on List N: EPA's Registered Antimicrobial Products for Use Against Novel Coronavirus SARS-CoV-2.
- All staff completed the Keenan Safe Schools IPM/Use of Antimicrobial Disinfectant course.
- Plant supervisors, grounds workers, head custodians, and custodians attended a two hour training on *COVID-19 Safe Work Practices - Custodial Staff* presented by a Certified Industrial Hygienist at Forensic Analytical Consulting Services.
- Custodians will clean and disinfect frequently touched surfaces (e.g. tables, doorknobs, light switches, countertops, handles, desks, toilets, faucets and sinks) following [CDC Cleaning and Disinfection Guidelines](#).
- In addition to the nightly cleaning and disinfecting, custodial staff will clean and disinfect the following surfaces multiple times each day: door handles, doors, bannisters, water bottle filling stations, shared appliances, handles, and restrooms.
- Restrooms are cleaned and disinfected hourly.
- When possible, high touch surfaces will be eliminated. For example, doors can be left open to avoid multiple people touching the door.
- Unnecessary clutter and furniture will be removed from classrooms and offices to allow for easier cleaning and disinfecting.
- Water fountains are closed. Students and staff are encouraged to bring their own water bottle. Water bottle filling stations are disinfected multiple times each day.

- Custodians are provided and trained on the proper protective equipment including gloves, eye protection, and respiratory protection.
- All disinfectant products are kept out of the reach of students.
- Student tables are sanitized between lunches.

HVAC Ventilation (Responsibility of District M & O)

- Ensure sufficient ventilation in all school classrooms and shared workspaces per [American Society of Heating, Refrigerating, and Air- Conditioning Engineers \(ASHRAE\) guidance on ventilation](#).
- Regular preventative maintenance is completed on all air filtration systems at all sites.
- HVAC filters were upgraded to MERV 13 where possible and replaced regularly.
- In classrooms/buildings where MERV 13 HVAC filters cannot be placed, needlepoint ionizers were installed.
- The Energy Management System (EMS) will maintain maximum possible allowance of outside air into the system.
- Each evening and everyone morning prior to occupancy, all HVAC systems will run at full capacity maximizing the air exchange.
- Portable HEPA air purifiers are placed in health offices, isolation rooms, and other areas as needed.

Limit Sharing

- Each class has adequate supplies to limit sharing of high-touch materials (art supplies, equipment, etc.)
- Students will not share supplies to the extent practicable. When sharing of materials or supplies occurs, a staff member will disinfect between uses.
- Student's belongings will be kept separated from others'

Staff Lounge

- No students or visitors are allowed in the staff lounge area.
- Physical distancing of staff.
- Tables sanitized by custodian.
- Washing hands or using sanitizer is encouraged before and after eating.
- Hygiene and social distancing signage and decals.
- Tables sanitized between lunches.
- Washing hands or using sanitizer is encouraged before and after eating.

3. Maintaining Healthy Operations

Ensure Teacher and Staff Safety

- Staff are to maintain physical distancing from each other. This is critical to reduce transmission between adults.
- Staff will avoid physical contact including handshaking when greeting others.
- Workstations will adhere to all CDC distancing requirements.
- Staff will avoid congregating in lobbies, hallways, etc. when traveling through the office.

- Staff will stagger breaks and lunches when possible to ensure physical distancing.
- All staff must use face coverings in accordance with [CPPH guidelines](#).
- A face cover is not a substitute for physical distancing.
- Meetings and professional development will be conducted virtually if possible.
- If circumstances require in person meetings, smaller groups, masks and physical distancing shall be required.
- Minimize the use of and congregation of adults in staff rooms, break rooms, and other settings.
- All surfaces such as tables, doorknobs, chairs, etc. shall be disinfected prior to and after holding in person meetings.
- Staff restrooms will be converted to single use restrooms and/or will be configured so staff can maintain six feet of distancing between each other.
- Staff shall wear a mask when using the restroom.
- Staff must wash hands for 20 seconds with soap and water after using the restroom.
- Plexiglass wellness shields will be installed at workstations where employees interact with the public or staff over a counter/desk, and in other locations as needed.

Phased Reopening in Stable Groups - NEW

- Staff will use the Small Stable Group Planning Template to identify specific details for each phase for opening small Stable Groups.

ITPPs (Individual Teacher Prevention Plans)

ESL (English Second Language 0 - 2)

Meeting on **Tuesdays**- April 6th to June 8th, 2021

Instructor: [Ms. Denice Gary](#)

Medical Assistant

Meeting on **Tuesdays**- April 27th to June 8th, 2021

Instructor: [Tiffany Porto](#)

Preparing for when someone gets sick

Responding to Symptoms at School and/or COVID-19 Positive Cases

- Any staff or student exhibiting symptoms will be immediately sent home.
- Any employee who displays signs of illness while at a worksite, shall report this directly to their immediate supervisor.
- A system is in place to track who is on campus to help with contact tracing if needed.
- **The site administration will follow up with sick students.**
- **The COVID Contact/Administrator will follow up with sick staff and students.**
- **The Nurse or COVID Response Coordinator will investigate any COVID-19 illness and determine if any school or work-related factors could have contributed to risk of infection. Update and strengthen safety protocols as needed.**
- **All positive cases will be reported to Kern County Public Health.**
- The school will implement the necessary processes and protocols when a workplace has an outbreak, in accordance with [CDPH guidelines](#).

- Identify individuals who have been in close contact with an infected person and take steps to isolate COVID-19 positive person(s) and close contacts.
- A [close contact](#) is someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated.
- For schools that use less than 6 feet between students in classrooms, the definition of close contacts should not change. Students sitting less than 6 feet next to another student or person diagnosed with COVID-19 for a total of 15 minutes or more should quarantine at home and be referred for testing.
- Advise sick students or staff members not to return until they have met CDC and CDPH criteria to discontinue home isolation, including 24 hours with no fever, symptoms have improved, and 10 days since symptoms first appeared. Symptoms of COVID-19 may include: fever or chills, cough, shortness of breath or trouble breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea. Employees with confirmed COVID-19 need a note from the Kern County Public Health Department or their health care provider releasing them from isolation prior to returning to work. Testing is not needed to discontinue isolation.
- Inform those identified as having close contact with someone who has COVID-19 to self-quarantine for 14 days starting from the last day they were possibly exposed and follow CDPH and CDC recommendations. A subsequent negative test does not remove the need to self-quarantine for 14 days from last exposure.
- As you inform students or employees of their possible exposure to COVID-19 maintain confidentiality as required by the Family Educational Rights and Privacy Act (FERPA) Americans with Disabilities Act (ADA).
- Close off areas used by any sick person and arrange for clearing and disinfection.
- To reduce risk of exposure, wait 24 hours before [cleaning and disinfecting](#). If it is not possible to wait 24 hours, wait as long as possible.
- Establish alternative working locations for employees who were not in close contact with the infected person but who are in the quarantined area.
- Remind all persons on site to increase personal hygiene (i.e.. handwashing) and be diligent about social distancing, wearing a mask, and other control measures.

Notification

If the suspected or confirmed case is a student, notify the school nurse or the KHSD point of contact for student COVID cases.

Amy Greene

Assistant Director of Nursing Services

661-827-4530

amy_greene@kernhigh.org

If the suspected or confirmed case is a staff member or visitor, notify the KHSD point of contact for staff COVID cases:

Misty Rose

Human Resources Administrator

661-827-3362

misty_rose@kernhigh.org

Human Resources and Nursing Services will notify Kern Public Health of positive and probable cases, and exposed individuals.

**Kern County Public Health Services Department
(661) 321-3000**

The Site COVID Response Coordinator will notify the school community as recommended in the chart below and employees as required by AB 685 using district provided communication templates. Staff will receive an email or will be hand delivered a hard copy. Parents will receive an email or hardy copy in the mail.

In consultation with the local public health officials, notify staff and families of any possible cases of COVID-19. Review legal responsibilities and privacy rights for communicating about cases of the virus.

Department of Public Health Contacts:

Jasmine Ochoa

School Liaison

(661) 204-1718

ochoaja@kerncounty.com

Zarreeh Brown

Health Education Assistant

661-868-1208

brownz@kerncounty.com

Considerations for Reopening and Partial or Total Closures

When a student, teacher or staff member tests positive for COVID-19 and had exposed others at the school, refer to the [CDPH Framework for K-12 Schools](#), and implement the following steps:

- In consultation with the local public health department, the appropriate school official should ensure cleaning and quarantine of exposed persons and whether any additional intervention is warranted, including the length of time necessary, based on the risk Level within the specific community as determined by the local public health officer.
- Close off the classroom or office where the patient was based and do not use these areas until after cleaning and disinfection. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait for at least two hours and as long as possible.
- Additional areas of the school visited by the COVID-19 positive individual may also need to be cleaned and disinfected.
- Implement communication plans for exposure at school and potential school closures to include outreach to students, parents, teachers, staff and the community.
- Include information for staff regarding labor laws, information regarding Disability Insurance, Paid Family Leave and Unemployment Insurance, as applicable to schools. See additional information on government programs supporting sick leave and worker's compensation for COVID-19, including worker's sick leave rights under the Families First Coronavirus Response

Act and employee's rights to workers' compensation benefits and presumption of the work-relatedness of COVID-19 pursuant to the Governor's Executive Order N-62-20, while that Order is in effect.

- Provide guidance to parents, teachers and staff reminding them of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.
- Develop a plan for continuity of education. Consider in that plan how to also continue nutrition and other services provided in the regular school setting to establish alternate mechanisms for these services to continue.
- Maintain regular communications with the local public health department.

Guidance from [CDPH Framework for K-12 Schools](#)

What measures should be taken when a student, teacher or staff member has symptoms, is a contact of someone infected, or is diagnosed with COVID-19?

	Student or Staff with:	Action	Communication
1.	COVID-19 Symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing) Symptom Screening: Per CA School Sector Specific Guidelines	<ul style="list-style-type: none"> • Send home • Recommend testing (If positive, see #3, if negative, see #4) • School/classroom remain open • NOTE: CDC allows local health departments to shorten this to 10 days. KCPH still recommends 14 days. 	<ul style="list-style-type: none"> • No Action Needed
2.	Close contact (†) with a confirmed COVID19 case	<ul style="list-style-type: none"> • Send home • Quarantine for 14 days from last exposure • Recommend testing (but will not shorten 14- day quarantine) • School/classroom remain open 	<ul style="list-style-type: none"> • Consider school community notification of a known contact
3.	Confirmed COVID-19 case infection	<ul style="list-style-type: none"> • Notify the local public health department • Isolate case and exclude from school for 10 days from symptom onset or test date • Identify contacts (†), quarantine & exclude exposed contacts (likely entire Stable Group (††)) for 14 days after the last date the case was present at school while infectious 	<ul style="list-style-type: none"> • School community notification of a known case

		<ul style="list-style-type: none"> Recommend testing of contacts, prioritize symptomatic contacts (but will not shorten 14- day quarantine) Disinfection and cleaning of classroom and primary spaces where case spent significant time School remains open 	
4.	Tests negative after symptoms	<ul style="list-style-type: none"> May return to school 3 days after symptoms resolve School/classroom remain open 	<ul style="list-style-type: none"> Consider school community notification if prior awareness of

(†) A contact is defined as a person who is <6 feet from a case for >15 minutes. In some school situations, it may be difficult to determine whether individuals have met this criterion and an entire Stable Group, classroom, or other group may need to be considered exposed, particularly if people have spent time together indoors.

(††) A Stable Group is a stable group with fixed membership that stays together for all courses and activities (e.g., lunch, recess, etc.) and avoids contact with other persons or Stable Groups.

Guidance on School Closure

What are the criteria for closing a school?

Individual school closure is recommended based on the number of cases, the percentage of the teacher/students/staff that are positive for COVID-19, and following consultation with the Local Health Officer. Individual school closure may be appropriate when there are multiple cases in multiple Stable Groups at a school or when at least 5 percent of the total number of teachers/student/staff are cases within a 14-day period, depending on the size and physical layout of the school.

The Local Health Officer may also determine school closure is warranted for other reasons, including results from public health investigation or other local epidemiological data.

If a school is closed for in-person learning, when may it reopen?

Schools may typically reopen after 14 days and the following have occurred:

- Cleaning and disinfection
- Public health investigation
- Consultation with the local public health department

TSPP- Teacher Specific Prevention Plan ESL

School Site: **Bakersfield Adult School - F Street**

Cohort Start Date: **Week of April 5th, 2021**

Stable Group: **ESL- English Language Learners Levels (Multi)**

What is the purpose of the Stable Group?

a. Limited in-person instruction b. targeted support c. distance learning lab

Revised April 15th, 2021

ESL is a no credit class. This is voluntary for students who desire help with connectivity, or are having language issues that affect their ability to connect to technology.

Name/Focus of Stable Group target: **Ms. Denice Gary's ESL Class**

Room location for in-person sessions:

Room 131

Schedule for in-person sessions

Days of the week the Stable Group will be meeting:

Tuesdays: 4/6, 4/13, 4/20, 4/27, 5/4, 5/11, 5/18, 5/26, 6/1, 6/8

Time of Stable Group arrival: **8:15 to 8:30 am**

Time of day Stable Group will be meeting: **8:30 am to 11:20 pm**

Time of daily stretch/restroom break for Stable Group:

Stretch and restroom breaks taken as needed

Location of campus where the Stable Group will confine their daily stretch/restroom breaks:
In the hallway between classroom and restroom or outside in the parking lot west of the building.

Students will be monitored to ensure proper social distancing practices are being adhered to.

Path of travel from campus entry point to classroom:

The students will use the west parking lot off 28th street and enter through the west main entrance. Students can only enter and exit campus from this single entrance.

Students will be socially distanced and screened before entering the building.



Each student will be escorted to the classroom each day of the class and told that they need to go directly to class, following the hallway whenever they are traveling to or from class adhering to PPE guidelines - wearing face coverings, and maintaining social distancing.

Stable Group Students

Number of students in Stable Group: 16

Stable Group Staff:

For a full list of Stable Group members and seating assignments please contact Jim Keene.

jim_keene@kernhigh.org

Revised April 15th, 2021

Ms. Denice Gary				
Seating Chart				
Room 131				
1	7	8	14	21
2	8	9	15	22
3	9	10	16	23
4	10	11	17	24
5	11	12	18	25
6	12	13	19	26
				27

Stable Group Staff:

Number of staff members in Stable Group: **2**

Certificated staff names and titles:

Denice Pandol

Classified staff names and titles:

Carolyn Jimenez

Description of the classroom layout:

A maximum of 14 desks or tables will be placed in this classroom for students. Maximum capacity for this Stable Group will be 11 individuals including students and supervising adults.

- Desks will be spaced 6 feet apart.
- A light-weight wellness shield will be placed on each student desk.

Description of classified staff duties/activities in the classroom:

Will provide immediate physical supervision and control of students while engaged in educational activities required of each student. Provide a variety of responsible instructional support activities to enhance the educational environment within the classroom and requires a high degree of positive contact with both students and certificated staff. If needed Mrs. Jimenez will provide the essential function of a bi-lindual instructional assistant.

Support Staff that may be needed on site:

All BAS F Street staff will use a Thermographic Scanner daily to report on campus location. This log is referenced daily by administration for accurate reporting of staff on campus. Administrators within their stable groups, will provide social distancing and safety protocols.

Campus Supervisors

- Jim Keene (in Stable Group)
- Jay Sullivan (in Stable Group)
- Barry Champaign (in Stable Group)
- Terrence Banks (in Stable Group)

Campus Security (one of the following on campus each day)

- Larry Sanders
- Latonya Perry

Custodial Staff

- Martha Adams (on site daily)

Clerical Staff Names

- Rosa Zamora (in Stable Group)
- Lisa Lizzaraga (in Stable Group)
- Carolyn Jimenez (in Stable Group)

Career Resource Department Staff

- Karine Kanikkeberg (in Stable Group)
- Cindy Vasquez (in Stable Group)
- Shelle Gatson (in Stable Group)
- Vickie Stacy (in Stable Group)
- Brandon Sibley (in Stable Group)
- Vickie Stacy (in Stable Group)
- Blanca Tinoco Ruelas (in Stable Group)
- Alyssa Cervantes (in Stable Group)
- Carolina Chavez (in Stable Group)

Teachers

- Katrina Price (voluntarily reporting)
- Sarah Findley (voluntarily reporting)
- Diana Lewis (voluntarily reporting)
- Tiffany Porto (voluntarily reporting)
- Michelle Gonzalaz (voluntarily reporting)
- Johns Rand (voluntarily reporting)

Technicians

- Erik Adams (in Stable Group)
- Craig Houser (in Stable Group)

Screening Protocols

All Stable Group members and support staff complete health self-screening prior to arrival at site. All F Street staff members, students, and campus visitors are actively screened for symptoms of COVID. This screening includes completion of the three question self-assessment and a touchless temperature check. Individuals who are exhibiting symptoms, including a temperature of 100.4 or above, will not be allowed to enter campus.

As a passive monitoring assessment, the KHSD COVID Self-Screening Tool consists of the following three questions:

- 1) Do you have a fever, body aches, or the chills?
- 2) Do you have any respiratory symptoms
 - Shortness of breath
 - Cough

- Runny Nose
- Sore throat
- New loss of taste or smell

3) Has anyone in your household been confirmed with COVID-19 in the past 14 days?

If “**Yes**” is a response to any of the three questions, the individual will not be allowed into the facility. In the event a “**No**” response is rendered, the individual will receive a touchless temperature check.

Names of titles of on-site health screeners

- Larry Sanders
- Latonya Perry
- Jim Keene
- Jay Sullivan

Visitor Health Screening Process

Visitors will not be allowed to enter. Only visitors that are district personnel (e.g. mail delivery, building inspection, etc...) will be allowed to enter and be screened using the above process. No other outside visitors will be allowed into the facility at any time.

Stable Group Monitoring

Describe administrative on-going walkthroughs/risk assessments/compliance checks for all Stable Groups.

Administration will continue regular walkthroughs and regularly communicate with campus security regarding expectation and hold regular debriefing. Any problems will be addressed and communicated with necessary shareholders.

Classroom Logistics

Type of classroom being used for the Stable Group:

Classroom 131 is a general use classroom

Location of PPE in the classroom:

- Hand Sanitizer pumps are placed on the teacher’s desk located near the back of the classroom.
- Disposable (3-ply) cloth masks are available to each student and employee and will be stored on the teacher’s desk.
- Tissues are available in every classroom and are located at the teacher’s desk.
- Support staff will be provided with gloves that will be stored at the teacher’s desk.
- Disinfectant wipes will be available in the classroom and at each work area for staff use.
- Disinfectant wipes will be located on the left side of the teacher’s desk drawer.
- Handwashing stations and sanitizer upon entry to school and throughout campus.
- Face masks issued and required of staff and students.

- Social Distancing (6' or more) will be required.

Listing of equipment/tools/manipulatives that are needed in the classroom:

This is a traditional classroom with standard supplies and equipment.

The following items will be needed for classroom instruction:

- * Paper
- * Pencils
- * Pens
- * Dry-erase Whiteboards
- * Markers
- * Books and other printed resource materials

Our site has increased our cleaning procedures as:

- Our campus will be cleaned and disinfected every evening
- All student desks, teacher desks, and frequently touched areas (doorknobs, whiteboards, light switches, etc.) will be cleaned and disinfected
- Custodial Staff will clean and disinfect teacher equipment, visual aids, and manipulatives that have been used for the day and left on the student desk.
- Manipulatives needed for the classroom include but are not limited to; Clorox wipes, microfiber cleaning clothes, and cleaning supplies
- Custodial staff will clean and disinfect frequently touched surfaces (e.g. tables, doorknobs, light switches, countertops, handles, student desks, Chromebooks, teacher keyboards, dry-erase board, faucets and sinks.
- During break time, the custodial staff will clean and disinfect the following surfaces toilets, water bottle filling stations, shared appliances, door handles, student tables, and restrooms
- Restrooms will be disinfected multiple times throughout the day.

Nutrition Needs

- Students will not be allowed to bring food or beverages into class unless there is a specific medical need such as a diabetic student that needs snacks to control blood sugar. Specific medical needs such as this will be handled by supervisors on a case by case basis.

Communication Strategies

Describe communication plan for sharing/coordinating with site staff members:

Continue with MS Teams meetings, phone calls, emails, and texts.

TSP- Teacher Specific Prevention Plan Medical Assistant

School Site: **Bakersfield Adult School - F Street**

Stable Group Start Date: **Week of April 26th, 2021**

Revised April 15th, 2021

Stable Group Target Groups: **Medical Assistant Class**

What is the purpose of the Stable Group?

- a. **Limited in-person instruction**
- b. targeted support
- c. distance learning lab

Name/Focus of Stable Group target: **Tiffany Porto's Medical Assistant**

Room location for in-person sessions:

Room 104

Schedule for in-person sessions

Days of the week Stable Group will be meeting:

Tuesdays: 4/27, 5/4, 5/11, 5/18, 5/25, 6/1, 6/8

Time of day Stable Group will be meeting:

Group A= **8:30 to 10:00 am**

Group B= **10:15 to 11:45 am**

Time of daily stretch/restroom break for Stable Group:

Stretch and restroom breaks taken as needed.

Location of campus where the Stable Group will confine their daily stretch/restroom breaks:
In the hallway between classroom and restroom or outside in the parking lot west of the building.

Students will be monitored to ensure proper social distancing practices are being adhered to.

Path of travel from campus entry point to classroom:

The students will use the west parking lot off 28th street and enter through the west main entrance. Students can only enter and exit campus from this single entrance.

Students will be socially distanced and screened before entering the building.



Each student will be escorted to the classroom each day of the class and told that they need to go directly to class, following the hallway whenever they are traveling to or from class adhering to PPE guidelines - wearing face coverings, and maintaining social distancing.

Stable Group Students

Number of students in Stable Group: 17

For a full list of Stable Group members and seating assignments please contact Jim Keene.

Revised April 15th, 2021

jim_keene@kernhigh.org

Ms. Tiffany Porto											
Seating Chart											
Room 104											
1	2	3	4	5	6	7	8	9	10	11	12
13	14	15	16	17	18	19	20	21	22	23	24
25	26	27	28	29	30	31	32	33	34	35	36

Stable Group Staff:

Number of staff members in Stable Group: **2**

Certificated staff names and titles:

Tiffany Porto

Classified staff names and titles:

Patricia McCallister

Description of the classroom layout:

Maximum capacity for this Stable Group will be 11 individuals including students and supervising adults.

- **Students will be assigned seats that will be spaced at least 6 feet apart.**
- **A light-weight wellness shield will be placed on each student desk.**

Description of classified staff duties/activities in the classroom:

Will provide immediate physical supervision and control of students while engaged in educational activities required of each student. Provide a variety of responsible instructional support activities to enhance the educational environment within the classroom and requires a high degree of positive contact with both students and certificated staff. If needed Mrs. Jimenez will provide the essential function of a bi-lindual instructional assistant.

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